

MAYDAY APPLICATION

POSITION: SHIFT SUPERVISOR

NAME: _____ (FIRST, LAST)

PHONE: _____

EMAIL: _____

JOB DESCRIPTION:

SHIFT SUPERVISORS AT MAYDAY WORK A VARIETY OF POSITIONS. WE ARE LOOKING FOR PARTNERS WHO LOVE CRAFT-COFFEE AND CUSTOMER SERVICE. WE WANT INDIVIDUALS WHO CAN LEAD A TEAM WHILE MULTITASKING. WE ARE LOOKING FOR LEADERS WHO LOVE MAKING SOMEONE ELSE'S DAY BETTER AND LEAVING OUR CUSTOMERS FEELING "HAPPY TO BE HERE".

RESPONSIBILITIES:

ALL THE RESPONSIBILITIES OF A BARISTA APPLY TO SHIFT SUPERVISORS. BELOW ARE ADDITIONAL RESPONSIBILITIES:

- ACTS WITH INTEGRITY, HONESTY, AND KNOWLEDGE THAT PROMOTES THE COMPANY'S CULTURE, VISION, PURPOSE, AND MISSION
- ACTIVELY PARTICIPATES IN EACH SHIFT AND CHAMPIONS SERVICE AND DELIVERING QUALITY PRODUCTS
- RECOGNIZES AND SEEKS AREAS OF IMPROVEMENT AND OFFERS POSITIVE SOLUTIONS FOR CHANGE; PUBLICLY RECOGNIZES A JOB WELL DONE
- TAKES IMMEDIATE CORRECTIVE ACTION WHEN NECESSARY
- ACTIVE IN INVENTORY AND WASTE MANAGEMENT
- ADHERE TO SHIFT DUTIES CHECKLISTS AND PROCEDURES
- BUILDS TRUST WITH GUESTS AND TEAM MEMBERS THROUGH PROFESSIONALISM
- UNDERSTANDS ALL PROGRAMS, PROCEDURES, STANDARDS, SPECIFICATIONS, GUIDELINES, AND TRAINING PROGRAMS
- UNDERSTANDS AND MINIMIZES OPERATING COSTS
- PROACTIVE IN EXECUTING AND ENSURING DAILY LABOR AND BREAK COMPLIANCE
- PROMOTES CURRENT INCENTIVES, CAMPAIGNS, PROMOTIONS
- ENSURES BREAKS ARE PROVIDED AND TAKEN WITHIN THE TIME FRAME REQUIRED
- PROMOTES AND ENSURES SAFETY TRAINING
- ADDITIONAL TASKS MAY BE ASSIGNED

REQUIREMENTS:

- HIGH SCHOOL DIPLOMA OR GED
- AT LEAST 1 YEAR OF EXPERIENCE IN CUSTOMER SERVICE
- AT LEAST 1 YEAR OF LEADERSHIP
- PREVIOUS COFFEE EXPERIENCE REQUIRED
- UNDERSTANDS FOOD SAFETY PROTOCOLS, ALLERGIES, DIETARY RESTRICTIONS
- VALID DRIVER LICENSE

PHYSICAL REQUIREMENTS:

- MUST BE ABLE TO LIFT 30 LBS ABOVE YOUR HEAD
- CAN SPEAK AND READ FOOD ORDERS TO TEAM MEMBERS IN ENGLISH
- JOB REQUIRES LONG HOURS ON YOUR FEET
- REPEATED MOTIONS WITH HANDS AND WRISTS (I.E. CUTTING FRUITS & VEGETABLES, ETC)

- JOB REQUIRES REGULAR USE OF SHARP KITCHEN UTENSILS AND EQUIPMENT
- REGULARLY REQUIRED TO STAND, WALK, SIT, TALK, AND HEAR. OCCASIONALLY NEEDED TO STOOP, KNEEL, SQUAT, OR CRAWL. WHILE PERFORMING JOB DUTIES, EMPLOYEES MAY BE EXPOSED TO MOVING MECHANICAL PARTS, AIRBORNE PARTICLES, AND HOT LIQUIDS. NOISE LEVEL OF THE WORK ENVIRONMENT IS USUALLY MODERATE WITH MUSIC AND LOUD VOICES.

OVER 18 YEARS OF AGE?

- YES
- NO

MODE OF TRANSPORTATION? -----

CAN WORK ON WEEKENDS?

- YES
- NO

EARLIEST START DATE?

AUTHORIZED TO WORK IN THE UNITED STATES?

- YES
- NO

IDEAL AMOUNT OF HOURS PER WEEK?

- 10-15 HOURS
- 15-25 HOURS
- 25-32 HOURS
- FULL TIME (33-40)

AVAILABILITY: ABILITY TO CHANGE AVAILABILITY AFTER 90 DAYS OF EMPLOYMENT. CHECK BOX IF AVAILABLE, WRITE NOTES IF APPLICABLE.

	MORNINGS (OPEN TO 11AM)	MID-DAYS (11AM-4PM)	NIGHTS (4PM TO CLOSE)
SUNDAY			
MONDAY			
TUESDAY			
WEDNESDAY			
THURSDAY			
FRIDAY			
SATURDAY			

COFFEE EXPERIENCE:

- NONE
- <1 YEAR
- 1-3 YEARS
- 3+ YEARS

WHY MAYDAY?

THANK YOU FOR APPLYING! PLEASE FILL OUT APPLICATION AND SEND TO
HELLO@MAYDAYCOFFEESHOP.COM WITH YOUR RESUME!

MAYDAY COFFEE AND SHOP IS AN EQUAL OPPORTUNITY EMPLOYER. MAYDAY COFFEE AND SHOP WILL NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, SEXUAL ORIENTATION, GENDER IDENTITY, NATIONAL ORIGIN, AGE, DISABILITY, OR ANY OTHER CHARACTERISTIC PROTECTED BY APPLICABLE STATE OR FEDERAL CIVIL RIGHTS LAWS.