

MAYDAY APPLICATION

POSITION: FLORIST / RETAIL ASSOCIATE

NAME: _____ (FIRST, LAST)

PHONE: _____

EMAIL: _____

JOB DESCRIPTION:

FLORIST / RETAIL ASSOCIATES WILL SPEND DAY-TO-DAY SHIFTS MAKING BEAUTIFUL BOUQUETS AND ARRANGEMENTS WHILE ALSO KEEPING MAYDAY'S MERCHANDISE SHELVES STOCKED AND WELL MERCHANDISED. DAILY, OUR ASSOCIATES WILL KEEP REGULAR STOCK OF FLOOR AND BACK STOCK AND ORDER APPROPRIATELY, BUILD READY-TO-SELL BOUQUETS AND ARRANGEMENTS, AND ASSIST IN CUSTOMER QUESTIONS, NEEDS, AND REQUESTS. THIS POSITION IS APPROXIMATELY 70% FLORIST AND 30% RETAIL.

RESPONSIBILITIES:

- BUILDS AND CREATES UNIQUE FLORAL BOUQUETS AND ARRANGEMENTS IN ACCORDANCE TO MAYDAY FLORAL STANDARDS
- PROPERLY MERCHANDISES OUR RETAIL SHELVES IN ACCORDANCE MAYDAY'S MERCHANDISING STANDARDS
- PROCESSES NEW FLORAL PRODUCT AND PLANTS REGULARLY
- PROCESSES NEW RETAIL PRODUCTS
- INVENTORIES ALL PRODUCTS ON A REGULAR BASIS INCLUDING NEW BARCODING AND CREATING NEW INVENTORY LOGS
- ADDITIONAL TASKS MAY BE ASSIGNED

REQUIREMENTS:

- HIGH SCHOOL DIPLOMA OR GED
- AT LEAST 1 YEAR OF EXPERIENCE IN RETAIL / FLORAL REQUIRED
- PROFICIENCY WITH POS SYSTEMS & ALL OF GOOGLE WORKPLACE (GOOGLE DOCS, GOOGLE SHEETS, ETC)
- VALID DRIVER LICENSE

PHYSICAL REQUIREMENTS:

- MUST BE ABLE TO LIFT 30 LBS ABOVE YOUR HEAD
- JOB REQUIRES LONG HOURS ON YOUR FEET AND A LOT OF STEPS IN A DAY
- JOB REQUIRES REGULAR USE OF SHARP FLORAL AND RETAIL UTENSILS AND EQUIPMENT
- REGULARLY REQUIRED TO STAND, WALK, SIT, TALK, AND HEAR. OCCASIONALLY NEEDED TO STOOP, KNEEL, SQUAT, OR CRAWL. WHILE PERFORMING JOB DUTIES, EMPLOYEES MAY BE EXPOSED TO MOVING MECHANICAL PARTS, AIRBORNE PARTICLES, AND HOT LIQUIDS. NOISE LEVEL OF THE WORK ENVIRONMENT IS USUALLY MODERATE WITH MUSIC AND LOUD VOICES.

OVER 18 YEARS OF AGE?

- YES
- NO

MODE OF TRANSPORTATION? _____

CAN WORK ON WEEKENDS?

- YES
- NO

EARLIEST START DATE?

AUTHORIZED TO WORK IN THE UNITED STATES?

- YES
- NO

IDEAL AMOUNT OF HOURS PER WEEK?

- 10-15 HOURS
- 15-25 HOURS
- 25-32 HOURS
- FULL TIME (33-40)

AVAILABILITY: ABILITY TO CHANGE AVAILABILITY AFTER 90 DAYS OF EMPLOYMENT. CHECK BOX IF AVAILABLE, WRITE NOTES IF APPLICABLE.

	MORNINGS (OPEN TO 11AM)	MID-DAYS (11AM-4PM)	NIGHTS (4PM TO CLOSE)
SUNDAY			
MONDAY			
TUESDAY			
WEDNESDAY			
THURSDAY			
FRIDAY			
SATURDAY			

FLORAL EXPERIENCE:

- NONE
- <1 YEAR
- 1-3 YEARS
- 3+ YEARS

WHY MAYDAY?

THANK YOU FOR APPLYING! PLEASE FILL OUT APPLICATION AND SEND TO HELLO@MAYDAYCOFFEESHOP.COM WITH YOUR RESUME!

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